



# HANCOCK COUNTY UTILITY AUTHORITY

401 Gulfside Street • Waveland, MS 39576  
Telephone 228-467-3702 • Fax 228-467-6206

## Minutes Monthly Board Meeting December 6, 2018

Call to Order – it was established that a quorum was present and Director Hoda called the meeting to order at 4:00 p.m.

### Attendees

#### *Board Members:*

Mr. Brent Anderson  
Mr. Blaine LaFontaine  
Mrs. Patricia Cuevas  
Mr. Mike Favre  
Mr. James Lamy  
Mr. Farron Hoda

### Other

Mr. David C. Pitalo – Executive Director  
Attorney Heather Smith

Pledge of Allegiance and Silent Prayer - Lead by Director

Request to Address the Board - None

### Board Action Items

Motion was made by Director Favre to approve the minutes from the November 1, 2018 Monthly Board Meeting **as presented as EXHIBIT A**, Director Cuevas seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas  
Voting Nay: None  
Abstaining: Director Lamy  
Absent: None

Motion was made by Director Anderson to approve the minutes from the November 7, 2018 Workshop **as presented as EXHIBIT B**, Director Favre seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas, Lamy  
Voting Nay: None  
Abstaining: None  
Absent: None

Motion was made by Director Favre to approve the minutes from the November 14, 2018 Monthly Board Meeting as presented as EXHIBIT C, Director Lamy seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas, Lamy

Voting Nay: None

Abstaining: None

Absent: None

Motion was made by Director Favre to the November 2018 Docket as presented as EXHIBIT D, Director Cuevas seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas, Lamy

Voting Nay: None

Abstaining: None

Absent: None

	<u>Expenses</u>	<u>Monthly Budget</u>	<u>Revenues</u>	<u>Difference</u>
O & M Wastewater	\$ 105,185.61	\$138,809.33	\$ 130,738.34	\$ 25,552.73
O & M Water	\$ 15,515.98	\$ 19,331.25	\$ 18,893.77	\$ 3,377.79

A motion was made by Director Lamy to approve BMA, Inc. to work with Rural Development about potential funding for a lift station in the Kiln. BMA, Inc. has already completed a conceptual design on this project, Director Cuevas seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas, Lamy

Voting Nay: None

Abstaining: None

Absent: None

A motion was made by Director Anderson to approve the payment to Gerald W. Rigby, C.P.A., P.C. first billing of \$4,672.00 for Performance of Audit and Assurance Services for year ending September 30, 2018. Director Cuevas seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas, Lamy

Voting Nay: None

Abstaining: None

Absent: None

#### Executive Director

Requested Information on Debt Service – Information Only No Action Required

MDEQ Water Compliance Inspection Report – Information Only No Action Required

Wastewater Report – Information Only No Action Required

Water Report – Information Only No Action Required

Letter from Haas & Haas regarding KUFD invoice for repairs to sewer lift station – Information Only No Action Required

Executive Director informed the Board about a meeting with MDEQ on the growing level of nutrient at the SRWWTP.

### New Business

Director LaFontaine gave a presentation along with a handout on how the HCUA and entities have the opportunity to save money and stabilize rates over all by unifying duplicated services. A task force should be formed with a commissioner and a representative from each entity to meet and firmly discuss what services can be combined and the possible cost savings for all. After choosing a representative the Executive Director should be notified as to keep the process moving as a means of forming the taskforce.

A motion was made by Director LaFontaine to form a taskforce comprised of a commissioner and designated representative from each entity. With a timeline to report back to the HCUA Board on the taskforce discussion and progress. It was asked that each entity go back to their respective boards and discuss the idea of sharing services as well as participating in the taskforce. Director Anderson seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas, Lamy

Voting Nay: None

Abstaining: None

Absent: None

### Old Business

A motion was made by Director LaFontaine to formally reject the bids received for the HCUA Professional Services for Operation, Maintenance and Management of Water & Wastewater Facilities Contracts. The Board requested that Board Attorney Smith send a letter to both bidders informing them of the Boards decision. Director Favre seconded the motion; it was voted on and carried by majority vote with the voting as follows:

Voting Yea: Directors Anderson, Hoda, LaFontaine, Favre, Cuevas, Lamy

Voting Nay: None

Abstaining: None

Absent: None

### Closed Session

A motion was made by Director Favre to go into a closed session Director Anderson seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Hoda, LaFontaine, Favre, Cuevas, Anderson, Lamy

Voting Nay: None

Abstaining: None

Absent: None

### Executive Session

A motion was made by Director Favre to go into Executive Session for personnel reasons Director Anderson seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Hoda, LaFontaine, Favre, Cuevas, Anderson, Lamy

Voting Nay: None

Abstaining: None

Absent: None

A motion was made by Director Favre to come out of Executive Session with no action taken. Director Anderson seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Hoda, LaFontaine, Favre, Cuevas, Anderson, Lamy

Voting Nay: None

Abstaining: None

Absent: None

*\* Director Lafontaine left meeting at 5:55 for previous commitment.*

Other Business - None

Adjourn or Recess

A motion was made by Director Favre to adjourn the Meeting at 6:35 Director Cuevas seconded the motion; it was voted on and carried by unanimous vote with the voting as follows:

Voting Yea: Directors Hoda, Favre, Anderson, Lamy, Cuevas

Voting Nay: None

Abstaining: None

Absent: Director LaFontaine

  
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HCUA Chairman  
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HCUA Secretary